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| Meeting Name: | October Board Meeting |
| Meeting Date/Time: | October 1st, 2019 at 12:00pm |
| Meeting Location: | Call-In |
| Attendees: | Max Wallack (President)  Ashwin Ranna (VP/CMU PA)  Jayne Marks (Secretary/Pitt PA)  Sylvia Sun (Treasurer/CMU PA)  Lauren Dziagwa (Past President)  Erin Feichtner (Technical Committee)  Jesse Doss (Committee)  Jeff Argyros (Social Committee)  Jesse Fresch (UPJ PA)  Justin Towsey (UPJ ASCE President)  John Rozploch (Pitt ASCE Professional Events Chair)  Dustin Chickis (Pitt ASCE Service Chair) |
| Handouts: | None |

ACTION ITEMS:

* *Max to send Jayne slippery rock contact info*
* *Jayne to send email to volunteers with confirmation of Pitt career fair time*
* *Practitioner Advisors to email student chapters for Fright Night volunteers*
* *Jayne and Ashwin to send Sylvia receipts for YMLS*
* *Max to follow up with Section about budget and send to Sylvia*
* *Jayne to re-add Ashwin’s office email account to mailing list*
* *Jesse and Justin to talk with Professor Houston for setting up Intro to the Institutes event at UPJ*
* *Jayne to send Ashwin powerpoint for Institute Event to review*
* *Jayne to send email to Section to fill out open spots for Intro to the Institutes Event*
* *Jayne to look into and sign up for pizza party fund*
* *Jayne to send email in blast for UPJ Alumni event?*
* *Jeff to check if October GBM is a fundraiser*
* *Jeff to make December Dinner finance breakdown with help from board*
* *Max to call Museum Lab to place hold on Museum Lab spot*

NOTES:

* Long Term Strategic Goals
  + Increase active membership
  + Hold more frequent technical presentations
  + Increase outreach and mentorship and engagement with student chapters
* First attempt at separate Board and General Body Meeting
  + See after October GBM how this went
* Jonathan Shimko and Max Wallack visited Slippery Rock and they’re interested in making a new chapter
  + Need new PA. Anyone know of a practicing civil engineer who went to SR?
  + Interested in getting involved in the mentorship program
  + *Max to send Jayne slippery rock contact info*
* Intro to the Institutes Event
  + Point Park coming up tomorrow (October 3rd at 4:30pm)
* Pitt Career Fair (October 4th)
  + Max, Jayne, Sylvia, Jesse, Lauren
  + Arrive at 12:00pm. Students arrive at 1:00pm.
  + *Jayne to send email to volunteers with confirmation of Pitt career fair time*
* Kennywood Fright Nights (October 5th)
  + 9 people signed up currently
  + Need 25 people. Pull from coworkers, friends, family
  + *Practitioner Advisors to email student chapters for Fright Night volunteers*
* October General Body Meeting (October 10th)
  + Happy Hour, Technical Presentation, Networking, Brief Update
* Pittsburgh Section Meeting (October 2rd)
  + Legislative Fly-in Event coming up in DC
* Max is moving out of state. Ashwin will be transitioned into President role.
* Past President’s Report
  + Annual Report, Awards, will discuss at a later date
* Treasurer’s Report
  + $1420 current balance
  + Check given to ASHE for softball
  + *Jayne and Ashwin to send Sylvia receipts for YMLS*
  + Requested funds from section, but haven’t heard back
    - YMLS
  + *Max to follow up with Section about budget and send to Sylvia*
* Secretary’s Report
  + *Jayne to re-add Ashwin’s office email account to mailing list*
* Mentorship Committee
  + *Jesse and Justin to talk with Professor Houston for setting up Intro to the Institutes event at UPJ*
  + *Jayne to send Ashwin powerpoint for Institute Event to review*
    - Ashwin is coming to CMU
  + *Jayne to send email to Section to fill out open spots for Intro to the Institutes Event*
  + *Jayne to look into and sign up for pizza party fund*
  + Record attendance, look into requirements for pizza party fund
* Pitt
  + 80-100 students at GBM
  + 200 people at CEE picnic
  + Career fair on Friday
* Geneva
  + October 23rd institute event could use an additional volunteer
* UPJ
  + Planning an alumni dinner. Need help to find alumni.
  + *Jayne to send email in blast for UPJ Alumni event?*
* Point Park, CMU, Fransiscan
  + No Updates
* Slippery Rock
  + Needs PA (see above)
* Fundraising Committee
  + Kennywood Fright Night Volunteering
  + Sylvia began door prize donation requests for December Dinner
  + Do we want to do another benefit night for a GBM?
    - November 14th GBM
    - BJs in McCandless
  + October GBM at Threadbare intended to be a Bantam night where we get proceeds from all purchases
    - Unsure if that’s still the case
    - *Jeff to check if October GBM is a fundraiser*
* Membership Committee
  + Looking to get students involved in board meeting call-ins
  + Check if the time is ok for the students
* Community and Outreach Committee
  + STEM Outreach Program (email Max for more info)
  + Carnegie Science Center looking for mentors (email Max for more info)
* Technical Committee
  + Technical presentations being planned for each general body meeting
  + Jim Palmer presenting at October 10th GBM on forensic engineering
  + GIS topic in November
  + Site visit in December
* Social Committee
  + Oktoberfest (October 10th)
  + December Dinner (December 5th or 12th)
    - *Jeff to make December Dinner finance breakdown with help from board*
    - *Max to call Museum Lab to place hold on Museum Lab spot*
    - 5 different venues looked at
      * Museum Lab - forerunner
      * Mattress Factory
      * PNC Park
      * Heinz History Center (ELIMINATED - too pricy)
      * Pittsburgh Glass Center (ELIMINATED)
  + Should attempt to plan Women’s Networking Event
  + Spring Joint Social
    - Need to book a date for a Friday in April