**Meeting 1: September 05, 2018; Roland’s**

1. **Call to Order – 6:30-6:45**
   1. Introductions
   2. **Motion**: Suspend the use of Robert’s Rules of Order for the 2018-2019 year except for matters concerning the bylaws or other governing documents
   3. **Board Meeting Location/Times**: 5:30 Happy Hour, 6:30 Meeting? Locations?
      1. Technical Component?
2. **President’s Report – 6:45-7:15** 
   1. Long-Term Strategic Goals, 2018-2021 have been amended and will be on section website
      1. Increase Active Membership by 15% each year for three years (attend more than three meetings/ events in year)
         1. Visit all colleges with active student chapter once a year
      2. Add a technical component to at least one General Body Meeting; Partner with or organize three technical focused events to earn PDH’s
      3. Support a year-long recurring outreach program in a local school through committed volunteers
   2. Summer Recap
      1. Camping Trip - August 2-5, 2018, New River Gorge, WV
         1. 11 attendees, 2 new people
      2. Young Member Leadership Symposium (YMLS) August 10-12, 2018, ASCE-Reston, VA
         1. Lauren, Nichole attended
   3. Upcoming Events
      1. ESWP Joint Social – Fri., September 7, 2018, 5:00 pm, ESWP
         1. $10 pp, registration still open
      2. ASCE 100th Anniversary Celebration – Sat., September 22, 2018, Hotel Monaco
         1. Registration now open
         2. Centerpiece Competition
      3. ASCE-ASHE-ESWP Softball Tournament – Sat., September 29, 2018, North Park
         1. Registration open, individual sign up, $10
         2. Waiting for List of Items ASCE responsible for
      4. ASCE PR University – Sat., September 29, 2018, Camp Hill, PA
         1. Training Session regarding 2018 PA Report Card
      5. Region 2 Assembly – Sat., November 17, 2018, Fairfax, VA
         1. Hotel booking available
      6. ERYMC – January 25-26,2019, Orlando, FL
   4. Open Committee Positions
      1. Sports/Winter Competition Chair/Co-Chair
      2. Social Co-Chair
      3. Community/Outreach Co-Chair?
      4. 2nd PA for Pitt, Geneva, Point Park
   5. Don’t forget to RENEW your ASCE membership and PAY SECTION DUES!
3. **Section Update – 7:15 – 7:20**
   1. Inaugural Meeting – August 14, 2018
      1. New Board Orientation Toolkit
      2. Ongoing discussion regarding meeting times/locations – possibly piggyback on Dec Dinner?
   2. 1st Board of Direction Meeting on Thursday, September 6
   3. No Word on Section Kickoff Dinner yet
   4. Institute events
   5. SEI – Steel Day Tour – September 28, 2018
      1. Mill 19 Development Site 2:30pm, Registration Open
   6. SEI – Design and Construction of Steel Sheet Piling – October 04, 2018
      1. Trumbull, 8:00am – 5:00pm
4. Check out the blog! [www.asce-pgh.org](http://www.asce-pgh.org) – News & Events – Blog
5. **Past President’s Report – 7:20-7:25**
   1. Annual report
      1. Due in November. Event Summary Forms needed!
6. **Treasurer’s Report – 7:25-7:30** 
   1. Current YMF Balance: $2,688.00
      1. Outstanding Items:
         1. Payments:
            * YMLS Expenses -$500
            * Payment for Engineering Management Webinar - $197.00
            * Raffle Item for ESWP Summer Social
      2. Tentative Budget from Section:
         * + $2,360 (includes $1,360 for LDI)
           + $3,000 for ERYMC
      3. Balance one year ago: $2,866.35
7. **Secretary’s Report – 7:30-7:35**
   1. Frequency of YMF emails? weekly/biweekly/etc.
8. **LDI Update** – 7:35-7:40
   1. Sylvia applied and was accepted into LDI Class XXVI!
   2. Opening Reception – September 27th
9. **Committee Reports – 7:40-8:30**
   1. Student Affairs
      1. Steel Bridge – AISC parted ways with ASCE
      2. Student/YM Mentor Program
         1. Pair up Students and YMs to help with transition
         2. Hope to retain student membership after graduation
         3. Thoughts on how to execute?
      3. STAY Grant – Due September 20th
         1. $500 - $1500
         2. Use for Student Mentor Program?
      4. Pitt:
      5. CMU:
         1. CMU Mock Job Fair/Interview Event –
            * Thurs., September 20, 2018, CMU, 4:30-6:30
            * Need volunteers?
      6. Geneva:
      7. UPJ:
         1. NCCC – June 23-25, 2018 San Diego, CA – UPJ Placed 9th Overall
         2. Canoe/Bridge Regional Competition @ UPJ April 13-14,2018
         3. Continuing Ed Event @ UPJ – Fri., April 12, 2019 @ 5:00 pm
   2. Social:
      1. Oktoberfest
         1. Location?
         2. Date: Thursday, October 4th, 11th?
      2. December Dinner – Location, Speaker input
      3. Spring Joint Social
         1. April 26, 2019
         2. Mario’s?
   3. Sports/Winter Competition:
      1. Needs a chair
      2. Winter Competition – Joint event with other organizations
         1. Curling?
   4. Community/ Outreach
      1. Any word on DiscoverE Grant?
      2. YMCA Camp Kon-O-Kwee Volunteer?
      3. Anything else?
   5. Technical/Employment:
      1. Engineering Management Institute Webinar Series – Anthony Fasano
         1. Sept. 10, Oct. 3, Nov. 13, 2018 @1:30 pm (1 PDH each)
         2. Register Online – Free for Members, $10 each for Nonmembers
      2. Joint Event w/ SEI – November 15, 2018
         1. International Masonry Institute
      3. ASCE Professional Skills Series in Leadership and Management
         1. 5 separate courses, (3) – 2-hour sessions or full day workshop
         2. No PDH
         3. Any interest??
   6. Membership:
      1. Remember to send Jeff Argyros the sign-in sheets from events throughout year
      2. Get together new survey – see what members want
      3. Status of tracking new PEs/EITs to offer recognition
         1. Distribute emails regarding PDH’s to PE’s
      4. Roaming Happy Hours - reach out to areas outside of City of Pittsburgh with socials
         1. Next event – Mid-October
         2. Location??
   7. Budget/Fundraising:
      1. Kennywood Fright Night Volunteer Fundraiser
         1. Tentative Date: Saturday October 13, 20, 27
         2. Would like to get at least 20 people
      2. Goal: $1500 (increase from last year)
         1. Superbowl Blocks?
         2. March Madness?
         3. Pen’s Raffle?
         4. Other Ideas?
   8. Other Events:
      1. Any other events members would like to see??

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| **Adjourn – Next Meeting Tuesday, October 2, 2018, Location: TBD** |

Minutes:

- To suspend Robert’s Rules of Order for the 2018-2019 year, Lauren motioned, Erin seconded, and all present voted in favor.

- Action items from the meeting were sent out in a separate E-Mail.