**Meeting 1: September 05, 2018; Roland’s**

1. **Call to Order – 6:30-6:45**
	1. Introductions
	2. **Motion**: Suspend the use of Robert’s Rules of Order for the 2018-2019 year except for matters concerning the bylaws or other governing documents
	3. **Board Meeting Location/Times**: 5:30 Happy Hour, 6:30 Meeting? Locations?
		1. Technical Component?
2. **President’s Report – 6:45-7:15**
	1. Long-Term Strategic Goals, 2018-2021 have been amended and will be on section website
		1. Increase Active Membership by 15% each year for three years (attend more than three meetings/ events in year)
			1. Visit all colleges with active student chapter once a year
		2. Add a technical component to at least one General Body Meeting; Partner with or organize three technical focused events to earn PDH’s
		3. Support a year-long recurring outreach program in a local school through committed volunteers
	2. Summer Recap
		1. Camping Trip - August 2-5, 2018, New River Gorge, WV
			1. 11 attendees, 2 new people
		2. Young Member Leadership Symposium (YMLS) August 10-12, 2018, ASCE-Reston, VA
			1. Lauren, Nichole attended
	3. Upcoming Events
		1. ESWP Joint Social – Fri., September 7, 2018, 5:00 pm, ESWP
			1. $10 pp, registration still open
		2. ASCE 100th Anniversary Celebration – Sat., September 22, 2018, Hotel Monaco
			1. Registration now open
			2. Centerpiece Competition
		3. ASCE-ASHE-ESWP Softball Tournament – Sat., September 29, 2018, North Park
			1. Registration open, individual sign up, $10
			2. Waiting for List of Items ASCE responsible for
		4. ASCE PR University – Sat., September 29, 2018, Camp Hill, PA
			1. Training Session regarding 2018 PA Report Card
		5. Region 2 Assembly – Sat., November 17, 2018, Fairfax, VA
			1. Hotel booking available
		6. ERYMC – January 25-26,2019, Orlando, FL
	4. Open Committee Positions
		1. Sports/Winter Competition Chair/Co-Chair
		2. Social Co-Chair
		3. Community/Outreach Co-Chair?
		4. 2nd PA for Pitt, Geneva, Point Park
	5. Don’t forget to RENEW your ASCE membership and PAY SECTION DUES!
3. **Section Update – 7:15 – 7:20**
	1. Inaugural Meeting – August 14, 2018
		1. New Board Orientation Toolkit
		2. Ongoing discussion regarding meeting times/locations – possibly piggyback on Dec Dinner?
	2. 1st Board of Direction Meeting on Thursday, September 6
	3. No Word on Section Kickoff Dinner yet
	4. Institute events
	5. SEI – Steel Day Tour – September 28, 2018
		1. Mill 19 Development Site 2:30pm, Registration Open
	6. SEI – Design and Construction of Steel Sheet Piling – October 04, 2018
		1. Trumbull, 8:00am – 5:00pm
4. Check out the blog! [www.asce-pgh.org](http://www.asce-pgh.org) – News & Events – Blog
5. **Past President’s Report – 7:20-7:25**
	1. Annual report
		1. Due in November. Event Summary Forms needed!
6. **Treasurer’s Report – 7:25-7:30**
	1. Current YMF Balance: $2,688.00
		1. Outstanding Items:
			1. Payments:
				* YMLS Expenses -$500
				* Payment for Engineering Management Webinar - $197.00
				* Raffle Item for ESWP Summer Social
		2. Tentative Budget from Section:
			* + $2,360 (includes $1,360 for LDI)
				+ $3,000 for ERYMC
		3. Balance one year ago: $2,866.35
7. **Secretary’s Report – 7:30-7:35**
	1. Frequency of YMF emails? weekly/biweekly/etc.
8. **LDI Update** – 7:35-7:40
	1. Sylvia applied and was accepted into LDI Class XXVI!
	2. Opening Reception – September 27th
9. **Committee Reports – 7:40-8:30**
	1. Student Affairs
		1. Steel Bridge – AISC parted ways with ASCE
		2. Student/YM Mentor Program
			1. Pair up Students and YMs to help with transition
			2. Hope to retain student membership after graduation
			3. Thoughts on how to execute?
		3. STAY Grant – Due September 20th
			1. $500 - $1500
			2. Use for Student Mentor Program?
		4. Pitt:
		5. CMU:
			1. CMU Mock Job Fair/Interview Event –
				* Thurs., September 20, 2018, CMU, 4:30-6:30
				* Need volunteers?
		6. Geneva:
		7. UPJ:
			1. NCCC – June 23-25, 2018 San Diego, CA – UPJ Placed 9th Overall
			2. Canoe/Bridge Regional Competition @ UPJ April 13-14,2018
			3. Continuing Ed Event @ UPJ – Fri., April 12, 2019 @ 5:00 pm
	2. Social:
		1. Oktoberfest
			1. Location?
			2. Date: Thursday, October 4th, 11th?
		2. December Dinner – Location, Speaker input
		3. Spring Joint Social
			1. April 26, 2019
			2. Mario’s?
	3. Sports/Winter Competition:
		1. Needs a chair
		2. Winter Competition – Joint event with other organizations
			1. Curling?
	4. Community/ Outreach
		1. Any word on DiscoverE Grant?
		2. YMCA Camp Kon-O-Kwee Volunteer?
		3. Anything else?
	5. Technical/Employment:
		1. Engineering Management Institute Webinar Series – Anthony Fasano
			1. Sept. 10, Oct. 3, Nov. 13, 2018 @1:30 pm (1 PDH each)
			2. Register Online – Free for Members, $10 each for Nonmembers
		2. Joint Event w/ SEI – November 15, 2018
			1. International Masonry Institute
		3. ASCE Professional Skills Series in Leadership and Management
			1. 5 separate courses, (3) – 2-hour sessions or full day workshop
			2. No PDH
			3. Any interest??
	6. Membership:
		1. Remember to send Jeff Argyros the sign-in sheets from events throughout year
		2. Get together new survey – see what members want
		3. Status of tracking new PEs/EITs to offer recognition
			1. Distribute emails regarding PDH’s to PE’s
		4. Roaming Happy Hours - reach out to areas outside of City of Pittsburgh with socials
			1. Next event – Mid-October
			2. Location??
	7. Budget/Fundraising:
		1. Kennywood Fright Night Volunteer Fundraiser
			1. Tentative Date: Saturday October 13, 20, 27
			2. Would like to get at least 20 people
		2. Goal: $1500 (increase from last year)
			1. Superbowl Blocks?
			2. March Madness?
			3. Pen’s Raffle?
			4. Other Ideas?
	8. Other Events:
		1. Any other events members would like to see??

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| **Adjourn – Next Meeting Tuesday, October 2, 2018, Location: TBD** |

Minutes:

- To suspend Robert’s Rules of Order for the 2018-2019 year, Lauren motioned, Erin seconded, and all present voted in favor.

- Action items from the meeting were sent out in a separate E-Mail.