**Meeting 6: Feb 4, 2020; Call-In**

1. **Call to Order – 12:00 - 12:05**
   1. Introductions
2. **President’s Report – 12:05 - 12:10**
   1. Long-term strategic goals review
      1. Membership: increase membership and improve membership retention
         1. 20% of student ASCE members continue on to be full ASCE member
         2. Attendance at general body meetings has been limited to board members
         3. Re-evaluate membership/email list, email format, email client, etc.
      2. Technical and industry information: hold more frequent, shorter technical presentations and plan for some longer technical presentations
      3. Outreach and mentorship: Visit student chapters and increase engagement with mentorship program
   2. Upcoming events
      1. Pitt ASCE Career Fair - February 7th @ 11:00am, Benedum Hall
      2. Pittsburgh Section Awards Banquet - February 15th @ 5:00pm, ESWP
      3. E-Week Carnegie Science Center Volunteering - February 20-21 @ Various Times
      4. February Happy Hour - February 20th @ 5:00pm, Southern Tier
      5. Joint Social - April 3rd, Marios
   3. Section update
      1. Next Section meeting February 6, 2020
      2. Legislative fly-in planned for March 11-13, 2020
   4. ERYMC Overview
      1. Talked about successes and failures of the chapters
      2. Discussed student conferences
      3. Jan 7-9, 2021 in Charlotte, NC
      4. Jan/Feb 2022 in Hartford, CT
   5. Operating manual on google drive. Will send access.
3. **Past President’s Report – 12:10 - 12:15**
   1. Jayne Marks won ERYMC Practitioner Advisor of the Year Award!
   2. Submitted Greg Braun for Government Engineer CYM Award - 2/1/20
4. **Treasurer’s Report – 12:15 - 12:20** 
   1. Current YMF Balance: $2010.55
      1. Outstanding Items:
         1. Payments:
            * Ice Cream Social
            * ERYMC
         2. Incoming Funds:
            * From Section budget Travel & Conference 63.04: ERYMC $3000
            * From Section: December Dinner Sponsorship $500
            * Joint Social from other organizations
      2. Balance one year ago: $9,147.61 (High balance because more sponsorship were paid with check for December Dinner last year, and didn't close out December Dinner yet)
5. **Secretary’s Report – 12:20 - 12:25**
   1. Dan Phillips to take over secretarial responsibilities
   2. Mailchimp now requires paid subscription to have more than one person access the account and send scheduled emails
   3. Email read rate: 20.3% (54) of the 266 subscribers opened the 12/29-1/4 email
   4. 269 total contacts with 266 of them subscribing
6. **Committee Reports – 12:25 - 12:40**
   1. Committees are actively seeking co-chairs to help plan events:
      1. Membership Committee
      2. Fundraising Committee
   2. Social:
      1. Spring Joint Social: Agreement with Shadyside Mario’s for Friday, April 3rd (Confirmed with our Mario’s contact in January). Societies confirmed:
         1. ASCE
         2. ASHE (payment received)
         3. PSPE
         4. SAME
         5. ESWP
   3. Student Affairs
      1. Student/YM Mentor Program
         1. Mentorship Kickoff Event - January 29 @ Point Park
            * Good attendance (11 mentors, 30+ students)
         2. Student sign up has begun
            * Match-up anticipated for 2/17 so pairs can attend happy hour on 2/20
         3. On-going Events
            * Email mentor/student pairs for all GBMs
            * Set up 1 event in March, April, and May
      2. Pitt:
         1. Spring Career Fair - February 7th, 2020
            * Would like YMF to create a plan/presentation to advertise mentorship program and other events
         2. OVSC - April 2-3, 2020 @ Western Kentucky University
      3. CMU:
         1. Sending 6 members to WSCL
         2. The new student Board has been elected
      4. Geneva:
         1. Initial confirmation of construction site tour in March (21st) of Cap project by JB Fay
      5. UPJ:
         1. Planning a joint UPJ/Section dinner meeting at UPJ on Wednesday March 25th. Currently distributing save-the-date flyer and confirming speakers and logistics. More details to come.
         2. Still trying to nail down dates during Spring term for YMF “Intro to Institutes” meeting (waiting on Prof. Houston to confirm calendar of available dates).
      6. Point Park:
         1. Hosted mentorship kickoff event
         2. 2 students attended WSCL
      7. Franciscan:
      8. Slippery Rock University:
         1. Practitioner Advisor: Greg Rumbaugh
   4. Fundraising
      1. Benefits night at restaurants:
         1. BJ’s / California Kitchen Pizza (2020 GBM or Happy Hour)
      2. Sell Raffle Tickets for Prize at Section Award Dinner: Gateway Clipper dinner cruise, etc.
         1. Who is attending the banquet that can assist in selling the tickets?
         2. Will Ashwin be back in time to get the raffle tickets from his house?
      3. Need a fundraising co-chair to help out with door prize donation requests
   5. Membership
      1. Re-evaluate how membership is tracked
      2. Request member list from section
   6. Community/ Outreach
      1. Rama Pandkar is the new Outreach Co-chair
      2. 16 year old junior at Mt. Lebanon High School who is required to do a 3+ hour shadowing experience for the STEM Academy looking to shadow a local Civil Engineer
      3. Carnegie Science Center E-week Volunteering
         1. Demonstration Table
         2. Engineer The Future’s “Career Connections” program
   7. Technical/Employment:
      1. Pennsylvania Report Card - Nothing new to report. State committee is still working on video for the college clubs. Roll-out/event still unsure.
      2. Next technical GBM event will be in April. Topic requests?

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| **Adjourn – Next Meeting March 2020, Location: ON Phone** |