ASCE YMF General Body Meeting – AGENDA

Meeting 1: September 1, 2015; Village Tavern and Trattoria

1. Call to Order – 6:00-6:10
   a. Introductions
   b. **Motion**: Suspend the use of Robert’s Rules of Order for the 2015-2016 year except for matters concerning the bylaws or other governing documents
      i. Seconded by Lou Gualtieri
      ii. Robert’s Rules of Order waived for the duration of the year
         1. Opposed: Angela Mayer

2. President’s Report – 6:10-6:40
   a. Long-Term Strategic Goals, 2015-2018
      i. Increase Active Membership by 50%
         1. Currently we have 65 active members; goal is 98 by 2017-2018 year
      ii. Add a technical component to four General Body Meetings
      iii. Establish a year-long recurring outreach program in a local school
         1. Similar to Civil Engineering Club in Philadelphia; target middle-school-aged
   b. Summer Recap
      i. Family Picnic – June 27, Schenley Park:
         1. 13 Attendees (4 children)
         2. 60 degree temperatures and rain. Again.
         3. Need Event Summary Form (ESF) from Sonya
      ii. Camping Trip – July 24-26, Hocking Hills, Ohio
         1. 13 Attendees
         2. Would not recommend returning to the same campground
         3. Need ESF from Tim
   c. LELY: Loose Ends from Last Year
      i. Operations Manual – Each committee will need to help develop their section – Linda to continue to champion
      ii. Past Events – fill out the ESF and send to Linda, Sonya, and Nicholle
   d. Don’t forget to RENEW your ASCE membership and PAY SECTION DUES!

3. Section Update
   a. Inaugural Meeting – August 14th, 2015
      i. New Board Orientation Toolkit
      ii. Sonya can forward copies to anyone who is interested
   b. Section Kickoff Dinner – Thursday September 17th, 2015 @ The LeMont
      i. Registration is open online, Cost $60 for members, $25 for students
   c. Survey Results are in!
      i. 131 respondents age 35 and under
   d. Governing Documents – Bylaws finalized with expected Section submittal and adoption Fall 2015
   e. Institute events
ASCE YMF General Body Meeting – AGENDA

i. Geo-Institute – Investigation and Treatment of a “Swallvette” | Sinkhole Remediation at the National Corvette Museum – September 24th
ii. SEI – Steel Day Tours – September 25th
   i. Tour of Sippel Fab Shop, Ambridge, PA – 10:30 am
   ii. Tour of SkyVue project site, Oakland, Pittsburgh, PA – 1:45 pm
b. Check the blog! www.asce-pgh.org – News & Events – Blog

4. Past President’s Report – 6:40-6:50
   a. CANstruction
      i. Pushed to the spring (due to the chair’s wedding this fall)
      ii. Plan to partner with Carpenters again
      iii. Fundraising will be later in the year
   b. ACE Mentoring
      i. No career fair kick-off this year. Career fair will be held partway through the program instead.
      ii. Look for updates this winter.
   c. Annual report
      i. Due sometime in November. Event Summary Forms needed! You will be harassed!

   a. Blog articles needed
      i. Attending 2015 Younger Member Leadership Symposium, Sept 19-20, 2015 with Jeff. A.
   b. “Just happy to be here”

6. Treasurer’s Report – 6:55-7:00
   a. Current YMF Balance: $4690.54
      i. Outstanding Items:
         1. $880 for Pirates Tickets
         2. $48.83 for Family Picnic
      ii. Balance one year ago: $4621.00
   b. Current ERYMC Balance: $1500.00
      i. Outstanding items:
         1. Deposit to LeMont (amount unknown at this time)
         2. Deposit amount from sponsors

7. Secretary’s Report – 7:00-7:10
   a. Emails – Open rate and trends
   b. Ideas for new meeting locations
   c. Frequency of YMF emails? weekly/biweekly/etc.
      i. Section transitioning to biweekly e-mails

8. ERYMC 2016, Pittsburgh, February 12-13, 2016 – 7:10-7:45
   a. Friday Night Social
      i. Committee Chair – Bill Confair
      ii. Jerome Bettis’ Grille 36
         1. Contract is signed, details to be worked out after registrations for ERYMC
      iii. Sponsored by the University of Pittsburgh
      iv. Activities?
         1. Photo booth
         2. Trivia
b. Saturday Awards Dinner  
i. Committee Chair – Lauren Dziagwa  
ii. Location: The LeMont  
   1. Contract is signed, deposit to be sent, details to be finalized after registrations for ERYMC  
   2. Transportation to/from event TBD  
         - We will be transporting 100-150 people  
         - Idea to incorporate Duquesne Incline into transportation if possible  
iii. Fundraising  
   1. Committee Chair – Scott Duda  
   2. Total Raised to Date: $8,500  
         - 6 Platinum Sponsors, 3 Silver, 4 Bronze  
   3. Still looking for sponsors  
iv. Open Positions  
   1. Awards Committee Chair – Position needs to be filled ASAP  
   2. Outreach/Community Service Champion  
       - ASCE National will be presenting an Outreach Training seminar prior to the conference on Thursday, February 11th.  
       - Miami ERYMC paired outreach training with an outreach event. Do we want to do this?  
         - Leanne is interested in championing the event

9. Committee Reports – 7:45-8:30  
a. Social:  
   i. Oktoberfest Ideas?  
      1. Beer Market  
      2. Sharp Edge  
      3. East End Brewery  
      4. Arsenal Cider House  
   ii. Co-Chair is needed  
b. Sports:  
   i. Pirates Outing & Tailgate – Friday October 2nd, 2015  
      1. 40 Tickets are now available on the website for $27 each.  
      2. Need volunteers for setup/food prep/parking  
c. Technical/Employment:  
   i. Chair needed  
   ii. Goal to schedule a talk in conjunction with the October Meeting  
   iii. Angela’s/Sonya’s LDI talk?  
d. Outreach:  
   i. New Co-Chair: Sylvia Sun  
   ii. Any School Contacts – send to asce.pgh.outreach@gmail.com  
e. Community Service / Team Building  
   i. Community Engineering Corps – Angela to discuss  
   ii. Future ideas: KOK, Kaboom playground, team with EWB  
   iii. Chair needed
f. Membership:
   i. Status of tracking new PEs/EITs to offer recognition
   ii. Status of membership database
   iii. Leah Maslov to co-chair

g. Budget:
   i. Goal: $1000 (down from $1500 last year).
      1. Pirate’s tailgate
      2. December Dinner
      3. Superbowl Blocks
      4. March Madness
      5. Penn’s Raffle
   ii. Status of our stuff (how much swag do we have?)

h. Student Affairs
   i. Pitt:
      1. Events over summer: Kennywood Day, Drive-ins
      2. Upcoming events: Civil Department Picnic, Career Fair, Pirates Game
   
   ii. CMU:
      2. Career Fair/Resume Workshop with Pitt

   iii. Geneva:
      1. New Practitioner Advisor David Gerlach of HRV, Welcome!

   iv. UPJ:

   v. Point Park: Still need contact

   vi. STAY Grant – Applications due Monday, September 21, 2015.
      1. Have one application for all universities or just one?
         - Each university should try to apply
      2. Idea for end of the year dinner/gala

| Adjourn | 7:55PM |
# Event Summary Reports

<table>
<thead>
<tr>
<th>EVENT</th>
<th>DATE</th>
<th>HAVE?</th>
<th>RESPONSIBLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pirates Tailgate</td>
<td>19-Sep</td>
<td></td>
<td>Greg</td>
</tr>
<tr>
<td>NCEES Speaker - President David Widmer</td>
<td>2-Oct</td>
<td></td>
<td>Linda</td>
</tr>
<tr>
<td>Golf Outing</td>
<td>4-Oct</td>
<td>X</td>
<td>Bill</td>
</tr>
<tr>
<td>Women's Self Defense Class</td>
<td>11-Oct</td>
<td></td>
<td>Angela/ Sonya</td>
</tr>
<tr>
<td>Oktoberfest</td>
<td>17-Oct</td>
<td></td>
<td>Mikey</td>
</tr>
<tr>
<td>Panel Discussion at UPJ</td>
<td>23-Oct</td>
<td>X</td>
<td>Steph</td>
</tr>
<tr>
<td>Career Fair Speed Dating</td>
<td>3-Nov</td>
<td>X</td>
<td>Jeff</td>
</tr>
<tr>
<td>ACE Civil Engineering</td>
<td>5-Nov</td>
<td>X</td>
<td>Nicholle</td>
</tr>
<tr>
<td>Panel Discussion at Geneva</td>
<td>12-Nov</td>
<td></td>
<td>Linda/Eric</td>
</tr>
<tr>
<td>Panel Discussion at Pitt</td>
<td>19-Nov</td>
<td></td>
<td>Matt/Matt</td>
</tr>
<tr>
<td>ACE Structures</td>
<td>3-Dec</td>
<td></td>
<td>Linda</td>
</tr>
<tr>
<td>December Dinner</td>
<td>4-Dec</td>
<td></td>
<td>Mikey</td>
</tr>
<tr>
<td>Outreach at Gateway HS</td>
<td>17-Dec</td>
<td>X</td>
<td>Leanne</td>
</tr>
<tr>
<td>Nationality Rooms</td>
<td>10-Jan</td>
<td></td>
<td>Angela</td>
</tr>
<tr>
<td>ACE - water Resources</td>
<td>21-Jan</td>
<td>X</td>
<td>Nicholle/Jonathan</td>
</tr>
<tr>
<td>Winterfest</td>
<td>7-Feb</td>
<td></td>
<td>Alex</td>
</tr>
<tr>
<td>techshop tour</td>
<td>24-Feb</td>
<td></td>
<td>Bill</td>
</tr>
<tr>
<td>Dodgeball</td>
<td>7-Mar</td>
<td></td>
<td>Lou</td>
</tr>
<tr>
<td>Joint Social</td>
<td>10-Apr</td>
<td></td>
<td>Mikey</td>
</tr>
<tr>
<td>Family Picnic</td>
<td>27-Jun</td>
<td></td>
<td>Sonya</td>
</tr>
<tr>
<td>YMF Camping Trip</td>
<td>24-Jul</td>
<td></td>
<td>Tim</td>
</tr>
</tbody>
</table>